

JEFFERSON COUNTY HUMAN SERVICES
Board Minutes
Thursday, August 28, 2008

Board Members Present: Jim Mode, Pam Rogers, Richard Jones, Marty Powers, John McKenzie, and Jim Schultz

Board Members Absent: Gail Towers Macaskill

Others Present: Tom Schleitwiler, Dan Gebauer, Donna Hollinger, Sydney Wesemann and Sandy Torgerson.

1. **CALL TO ORDER**
Mr. Mode called the meeting to order at 9:35 a.m.
2. **ROLL CALL/ESTABLISHMENT OF QUORUM**
Quorum established
3. **CERTIFICATION OF COMPLIANCE WITH THE OPEN MEETINGS LAW**
Compliance attained
4. **REVIEW OF THE AGENDA**
The agenda was reviewed with no changes.
5. **PUBLIC COMMENT**
No comments
6. **APPROVAL OF JULY 31, 2008 BOARD MINUTES**
Ms. Rogers made a motion to approve the July 31, 2008 board minutes.
Mr. Schultz seconded.
Motion passed unanimously.
7. **APPROVAL OF AUGUST 11, 2008 FINANCE COMMITTEE MINUTES**
Mr. Schultz made a motion to approve the August 11, 2008 finance committee minutes.
Mr. McKenzie seconded.
Motion passed unanimously.
8. **CONTINUE PLANNING, DISCUSSION AND POTENTIAL APPROVAL OF 2009 BUDGET REQUEST**
Mr. Mode introduced Sandy Torgerson, Economic Support and Income Maintenance Supervisor, to update everyone on BadgerCare+. Ms. Torgerson began by saying that all of the information that she will be presenting are proposed policies and procedures because they have not received Federal Waiver approval yet. She said that the State feels it will be approved around September 15 and that they have received a memo and a draft of the plan. (attached)

Ms. Torgerson continued by saying that BadgerCare+ is health insurance for Childless Adults, which is the second phase of the Comprehensive Healthcare Reform. This will become effective in January, 2009. The first phase was the BadgerCare+ for Children. She then

presented an 8-page PowerPoint report (attached) and said that information will be updated as policies get finalized. The report provides the following information:

- State statistics
- Qualifications required to enroll
- Benefit information
- Enrollment fees & co-pays
- Application process
- Budget information

Ms. Torgerson emphasized that the core benefit plan will pay for Dr. Haggart's services and generic medications, however no inpatient psychiatric costs would be covered. Mr. Schleitwiler added that the mental health supervisor is also working on the indigent drug program and is using that to help pay the cost for some medications.

Ms. Torgerson said that they were told that BadgerCare+ will not affect their Income Maintenance funding, and will strictly be paid for by annual enrollment fees and a shifting of funds from other areas such as the General Relief Block Grant Program.

Mr. Gebauer then addressed the board and distributed a new Budget Request (attached) and said that there were 3 minor changes:

- Increase of \$4199 for Lawn Mowing
- Decrease of \$2600 for elimination of the Health Department's foot clinic
- Increase of \$1500 for the possibility of storm sewer charges

These combined become a total increase of \$3,099, which brings the total tax levy request to \$8,022,031.

Mr. Gebauer then referred to the report titled "Long Term Proposal for County Tax Levy Allocation for Impact of Transition to Family Care" (attached). He reminded the board that the implementation of Family Care is the biggest change that has ever happened. And, although it is a financial burden over the next five years, it is a great service to residents of the County because there will not be a waiting list anymore. Mr. Gebauer suggested adopting a long term, phase-down tax levy use plan and to recommend this proposal to the County Finance Committee. This will allow for the continuation of Departmental mandated programs over a ten year period, while holding the total amount of tax levy allocated to the Human Services Department over ten years to what would have been the "normal" tax levy allocation over those same years. The chart on how that could be accomplished is noted at the bottom of the report.

Mr. Gebauer then presented the "List of Potential Budget Cuts for 2009" (attached). He explained that it lists potential cuts, along with the ramifications of each cut based on several factors including: Cost Change, Revenue Change, Tax Levy Effect, Financial and Program Risk, Operational Effect, and Severity of cuts indicated by Levels 1-4. It also identifies the order in which each of the 34 items should be cut, based on the opinions of Mr. Schleitwiler, Mr. Gebauer and Ms. Wesemann. Mr. Gebauer wanted to remind everyone that cutting an item may also cut a revenue source or affect a cost somewhere else. The column "Tax Levy Effect" is the column that will identify how the budget would change.

Mr. Gebauer went through each line item and discussed the ramifications of cutting it. After much discussion, the board agreed to cut the following items:

Eliminate Free Clinic Contribution	\$50,000
Eliminate heating system replacement	35,000
Eliminate printer replacements	900
Eliminate PC monitor replacements	1,800
Eliminate printer replacements	9,000
Eliminate PC 5 year replacements	36,000
Eliminate Outreach Worker computer	1,151
Eliminate WISACWIS server replacement	3,780
Eliminate CSP Scanner	360
Eliminate part-time maintenance position	15,921
Reduce psych med purchases by 80%	250,000
Reduce Elderly Van Services by 20%	10,712
Reduce Lab Test charges for psych meds	5,000
Eliminate Blackhawk Epilepsy Contract	3,800
Eliminate Food Pantry expenditures	<u>3,500</u>
Sub Total	\$426,924
Add TCM revenue for CHIPS & Delinquency	<u>50,000</u>
 TOTAL BUDGET CUTS	 \$476,924

Mr. Jones made a motion to approve as presented, the long term county tax levy allocation plan for transition to Family Care, and to approve the budget cuts in the amount of \$476,924,000 as itemized.

Ms. Rogers seconded.

Motion passed unanimously. Mr. Powers was absent

Mr. Gebauer then handed out an informational report titled "Listing of Services/Programs – 2009 Budget," which identifies the Department's mandated programs and the dollars that each program receives in funding or requires in tax levy. Mr. Gebauer said that this will be updated after the budget is finalized.

9. REVIEW AND POTENTIAL APPROVAL OF REQUEST TO CREATE PART TIME FILE CLERK POSITIONS/ELIMINATE FULL TIME POSITION, (2008 budget amendment, approved by human resources committee, 8/5/08)

Mr. Mode said that these positions have already been approved by the Human Resources Committee and the full County Board. (attached) Our board needs to make a motion to approve this request. Mr. Schleitwiler added that it will remain on the books as an allocated, unfilled position.

Mr. Jones made a motion to approve the creation of two part time file clerks and to eliminate the full time position. Mr. McKenzie seconded.

Motion passed unanimously. Mr. Powers was absent.

10. ADJOURN

Ms. Rogers made a motion to adjourn the meeting. Mr. Jones seconded.

Motion passed unanimously.

Meeting adjourned at 11:15 a.m.

NEXT BOARD MEETING

Thursday, September 25, 2008

9:30 a.m.

Workforce Development Center

874 Collins Road, Room 103

Jefferson, WI 53549